

## CONTRACTOR REQUIREMENTS



Department of  
Community Development

**City of Lenexa, Kansas**  
**Department of Community Development**

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## Contractor Requirements

### BUSINESS TAX LICENSE

All general and sub-contractors are required to have a current Lenexa Business Tax License, which may be obtained from the Department of Community Development.

### CONTRACTOR LICENSE

All general and sub-contractors are required to have a current Johnson County Contractor's License (JCCL) to obtain building permits, except those types of work for which no applicable category exists. JCCL is not required for fence, swimming pool, hot tub, land disturbance and site development permits. This list of exceptions is not complete; new categories may be added or deleted at the city's discretion.

The JCCL is obtained from the Johnson County Courthouse offices located at 111 South Cherry, Olathe, KS. Phone: (913) 715-2233.

<http://contractorlicensing.jocogov.org>

### PERFORMANCE GUARANTY

A "Performance Guaranty" is required when performing any form of land disturbance. The guaranty amount is based upon the previous year's single family permit activity using a tiered system, or a per acre amount for commercial projects. For residential projects, contact a Customer Service Representative at (913) 477-7500 to determine your required guaranty amount. For commercial projects, the guaranty amount is determined during the plan review process and you will be notified of the required amount by the Development Engineering staff.

The purpose of this guaranty is to ensure that contractors keep their projects and the surrounding areas free and clear of dirt, mud, gravel and other debris. If the city determines that clean up is necessary, the contractor will receive notice to take appropriate action. If the contractor fails to take appropriate action in the allotted time, the city will perform all clean up, and charges will be assessed against the guaranty.

